



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, August 4, 2010 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Mark Howard (Chair)	X	
Eric Wood (Vice-Chair)	X	
Tom Hamilton	X	
Doris Maez	X	
Jessica Barnes-Lopez	X	

Staff in Attendance:

Klara Fabry, Public Works Department
Tina Tseng, Public Works Department
Scott Luciano, Police Department

Public in Attendance Total: 0

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Doris Maez commented that on page 3 of 4, Item 6, the sentence "A car cannot see a pedestrian with vehicles parked adjacent to the corner" should state "A driver cannot see a pedestrian when vehicles are parked adjacent to the corner." Changes noted. Approval of the July 7, 2010 meeting minutes made by Eric Wood, second by Mark Howard. (M/Wood, S/Howard: 5-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

5. REGULAR BUSINESS

A. Consideration of the Draft Traffic Calming Toolkit

Tina Tseng stated this was brought forward as part of the City Council's adoption of traffic calming measures for San Bruno in September of 2007. This toolkit will act as a supplemental resource guide to the traffic calming program to inform residents of the tools they can utilize to address traffic issues in their neighborhood. This toolkit also integrates the existing general plan with the three "e's" – education, engineering and enforcement. The toolkit will cover such concerns as traffic volumes, speed safety and inform residents the procedures for making a request to the City.

Doris Maez asked about public distribution. Tina stated the toolkit would be available at the Public Services counter to explain to residents what traffic calming is. Klara Fabry commented that the toolkit could also be posted on the City's website.

Tom Hamilton stated a notice could also be advertised on San Bruno Cable that copies of the toolkit are available at the Public Services counter. Klara stated it could also be advertised in the City's Focus magazine.

Mark Howard stated in Step 2, staff should look at expanding who should be notified. We should attempt to notify not only the affected party but also neighborhood businesses and residents. The wording should be changed to reflect that.

Eric Wood asked if this is the next step in the approved 2007 Traffic Calming Program. Klara stated this provides residents with a solution to the process.

Eric Wood asked if there will be a link listed on the website or if this would be more of a static document. Klara stated the TSPC could discuss this.

Doris Maez commented she likes the cost estimate feature; this helps residents understand how much things cost to complete.

Mark Howard commented that the toolkit should address maintenance of the request being made. There are long term maintenance costs that should be considered for each request.

Klara Fabry stated many other communities rely on the residents to contribute to these traffic calming requests. This may be something for San Bruno to consider in the future.

Mark Howard made a motion to accept the traffic calming toolkit as submitted by staff with the minor changes requested by the Committee. Second by Doris Maez. (M/Howard, S/Maez: 5-0-0) Approved.

REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

Doris Maez, Bicycle and Pedestrian Committee representative, stated the Committee is working on a bicycle workshop to take place in late August or early September. The group is also looking at other ways to outreach to other bicycle committees to see what those groups are doing. There is a transit corridor plan that is out for public comment that the Committee is reviewing that involves San Mateo Avenue, El Camino Real and San Bruno Avenue as part of the redevelopment of the area. There is a new Committee chair, George Gain, and Randy Brace is vice chair for this year. The Committee is also reviewing the plan for wayfinding signs near BART.

6. COMMENTS FROM COMMITTEE MEMBERS

Tom Hamilton asked if the TSPC could be notified when Item 5A goes to Council, as it makes a big difference if the Committee members attend and show their support. Klara confirmed the Committee would be notified.

Mark Howard asked if City staff can add additional items to the next agenda to assist in clearing up some of the other requests that are pending for TSPC review. Klara Fabry responded that Tina will provide an update of the pending items at each meeting so the Committee members can see the progress being made. Tina is working on a number of items, including the downtown parking issue, and these are time intensive.

Mark Howard asked for an update on the traffic camera enforcement. Klara responded that Chief Telford recommended to the Council not to install them. The studies showed it would not have created enough revenue from citations to justify the cost to the City.

Mark Howard commented that Caltrans should be contacted on the timing of their lights on El Camino Real, as the current time is creating back to back red lights that make enforcement difficult for officers, especially at Sneath Lane and El Camino Real. Klara responded that the last few years Caltrans has been working with San Bruno on the Grand Boulevard Improvements Project to improve the design of El Camino Real, including the signals. This agreement with the City included Caltrans having more flexibility on the timing on El Camino Real. Klara stated City staff will follow up with Caltrans on this issue.

Doris Maez stated that Caltrans has re-phased the timing to extend the green light on El Camino Real to make crossing safer for pedestrians. Klara stated she walks in San Bruno a lot and she has never had a problem with the signal timing crossing El Camino Real.

Doris Maez asked for an update on the bike lane on Sneath Lane that still has parking spaces designated in the lane. Tina responded that staff has already written a work order to remove the parking spaces at this location.

Mark Howard asked if there is schedule for the City's Master Plan review of the streets in San Bruno? Klara stated she is not aware of a Street Master Plan in San Bruno at this time. A number of years ago a truck route was established in the City and it should probably be reviewed. It will take a lot of staff work, but it is important to do in the future.

Mark Howard responded the right turn from Sears at Tanforan does not have a correct curb radius, so this turn is difficult for trucks. In the past, Frans Lind responded that this location was not on the truck route, so it was not addressed. Klara stated she would have staff look into it.

7. COMMENTS FROM STAFF

Klara wanted to thank Tom Hamilton and Mark Howard for attending the last City Council meeting and supporting the staff. Also at this meeting, the Mayor directed Connie to come back to the next meeting to address speeding on Susan Drive. Klara stated there was one request from a resident in 2007 to review speeding on Susan Drive, and at that time the Police Department did perform additional enforcement at the requested location.

Scott Luciano stated the Police Department has deployed ongoing enforcement patrols in response to the recent complaint.

Klara stated Tina will be performing a speed study for the location with the assistance of data from the Police Department. Street lines are recommended to be refreshed and additional traffic calming measures will be reviewed. Visibility is not always good on Susan Drive due to fog.

Mark Howard mentioned the option of raised markers or cuts on Susan. This may be cheaper than re-painting.

Klara stated staff may consider installation of an additional speed sign. Tom Hamilton stated the digital speed signs would make a big difference. There are four on Crestmoor, so the City could move one onto Susan. Klara stated the volume at this location is very low, so the traffic study may give the City some traffic calming options.

Eric Wood asked Klara the most effective way to present updates to the Mayor and Council on the Traffic Calming Program. Klara responded that Public Services is responsible to update the Council. For policy changes, there would be a sub-committee meeting to collaborate with the Council about proposed changes and to give them the background on the work already performed by the TSPC before the presentation at a Council meeting.

8. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until it's next regular scheduled meeting on September 1, 2010 at 7 p.m.

(M/Wood, S/Howard): 5-0-0 - Approved. Meeting Adjourned, 8:00 pm.